



TREATY THREE POLICE SERVICE

Employment Opportunity

Quarter Master and Fleet Support – East Detachment

Treaty Three Police Service is currently looking for a full-time, permanent Support Person for Quarter Master and Fleet for our East Detachment in Waabigonii Zaaga'igan First Nation. If you are someone who pays close attention to detail, enjoys hands-on work, being part of team for an organization that offers full comprehensive benefits - then this is the opportunity for you!

Duties & Responsibilities:

- Support Fleet/QM Coordinator with moving and cleaning vehicles
- Assist Fleet/QM Coordinator with ordering and tracking uniform and kit for T3PS employees
- Conduct daily check lists to ensure tasks are completed;
- Comply with rules, regulations and policy orders governing use of equipment and co-operate with standards related to Health & Safety regulations;
- Provides support to building caretaker when required;
- Scheduled rotation to include days, evenings and weekends;
- Other duties as assigned.

Job Requirements:

- Must be physically and medically fit;
- Must be a Canadian Citizen or permanent resident
- Be of good moral character with no criminal record for which a records suspension (pardon) has not been received or an absolute/conditional discharge that has not been sealed;
- Knowledge and experience on the safe operation of all required equipment and machinery;
- A valid driver's license and clear driver's abstract;
- Strong computer and communication skills;
- A strong spirit of collaboration, dependability, positivity and a love what you do attitude.

Entry Level Rate \$29.04/hr, with potential for progression to \$30.87/hr

Interested applicants must submit a cover letter, detailed resume, and a Treaty Three Police Service Consent to Disclose Form by **Thursday, May 2, 2024 @ 4:00pm.**

Please e-mail your complete package to [hiring@t3ps.ca](mailto: hiring@t3ps.ca) using "JP013-2023" in your subject line to indicate the position that you are applying for. Please visit our website at www.t3ps.ca/careers to obtain a Consent to Disclose Form.

The Treaty Three Police Service appreciates the interest of all applicants; however, only those who receive an interview will be contacted.

As an Indigenous employer we encourage First Nations, Inuit and Metis applicants to apply.